

**Tredyffrin Township
Public Meeting
Minutes – March 18, 2013**

The regular meeting of the Board of Supervisors of Tredyffrin Township was held on the above date at the Township Building. Board members present were Chair Michelle Kichline; Vice-Chair Michael Heaberg; Kristen Mayock; Phil Donahue; Paul Olson; and Evelyn Richter. Also in attendance were Township Manager William Martin; Police Superintendent Anthony Giaimo; Township Solicitor Vincent Donohue; Township Engineer Stephen Burgo; Finance Director Tim Klarich; Director of Planning and Zoning Matt Baumann; Public Works Director Scott Cannon; and Recording Secretary Patricia Hoffman.

CALL TO ORDER

Ms. Kichline called the meeting to order at 7:31 p.m.

ANNOUNCEMENTS

The consultant group Camiros will return to the Township for the Planning Commission meeting on Thursday, March 21st, to discuss the first draft of its proposed zoning changes to the Township's non-residential ordinances. Please visit the Township website for a copy of the draft report. Residents are encouraged to attend to discuss these proposals.

The Delaware Valley Art League Exhibit continues in the Community Room through April with the work of Lidia Kohutiak.

LeBoutillier Road will be closed starting Monday, March 18, 2013, for the start of rehabilitation of the bridge over Valley Creek. Please check the Township website for updates.

The Parks and Recreation Department continues in 2013 to provide fun and affordable camp opportunities for children and adults. Please see the Township website for all the exciting ways to be involved this year.

The Board acknowledged the diligent work of the Tredyffrin Township Detectives and Patrol Division working in cooperation with other municipalities' police departments in apprehending the person suspected of robbing the Girl Scouts at the Pathmark in January.

The Board commended two Tredyffrin Township officers who responded to an emergency maternity medical call on February 22nd. Sgt. Michelle Major and Cpl. Allen Dori assisted Berwyn Ambulance Medics in the delivery of a healthy baby girl. A great team effort by all responders.

The Police Department invites all residents and Township Business owners to its quarterly Community and Police Night on Tuesday, March 19th. Various units from the Police Department will be on hand to answer questions. Open enrollment for the Tredyffrin Community and Police Association (TCPA) will also take place during this session which starts at 7 p.m.

The Tredyffrin Police Department in cooperation with the DEA and ARCH will sponsor a drug take-back program on Saturday, April 27th, at the Township Building.

The Tredyffrin Township Police Learning Series continues on Tuesday, March 26th with a presentation on Child Predators and Megan's Law at 7 p.m. at the Township Building.

The Valley Creek Trunk Sewer project started, and information is being continuously updated on the website.

The Chester County Board of Commissioners will hold a Public Hearing to receive comments on and for adoption of the "County-wide Act 167 Stormwater Management Plan for Chester County, Pennsylvania" and amendment to "Landscapes2", Chester County's comprehensive plan and "Watersheds, An Integrated Water Resources Plan for Chester County, PA and Its Watersheds" on Wednesday March 27, 2013, 7:00 p.m. in the Chester County Commissioners' Board Room, 313 West Market Street, 6th Floor, West Chester, PA 19380

MINUTES

Motion made by Mr. Olson, seconded by Ms. Mayock, and passed unanimously to approve the minutes of the February 11, 2013 public meeting.

REPORTS

Police

Superintendent Giaimo echoed the sentiments of Ms. Kichline for Sgt. Major and Cpl. Dori. He reported that Detective Brian Hughes from the Investigation Division will be honored with the Legion of Excellence Award in April. This is a local and very prestigious award.

Supt. Giaimo reported that the Department continues to maintain a daily presence in the school zones and continue to provide safety presentations at all schools. A school safety summit is planned for administrators. He added that the focus is on the safety and security of all students in Tredyffrin Township.

He encouraged everyone to participate in the Community and Police Night on Tuesday, March 19th and urged residents enroll in the Tredyffrin Community and Police Association (TCPA).

He encouraged participation in the DEA Drug Turnback program on April 27th from 10 a.m. to 2 p.m. and reminded citizens that there is a turn-in box in the lobby of the Township Building. This will help keep pharmaceuticals inaccessible to our children and out of the environment.

He reported that preparation for the Police Summer Camp continues and the hours were adjusted to accommodate children who may still be in school at that time.

He stressed participation in the Police Learning Series.

He announced that the Department will participate in the Take 25 program on May 25th which stresses taking 25 minutes discuss safety issues with your children.

Crime trends continue with vehicle thefts and burglaries and he reminded homeowners to secure their vehicles and homes and to submit a vacation notice with the Police Department when going out of town. He asked that residents report any suspicious behavior.

Fire Companies

Assistant Chief Eamon Brazunas, Berwyn Fire Company, reported that there were 27 fire calls, 16 fire police calls, 43 ALS calls, and 46 BLS calls for the month of February for Tredyffrin Township. He reported on two significant incidents, one which may have been caused by sparking and arcing around the Smart-Meter installed by PECO. He encouraged homeowners to have an electrician inspect the interior once a Smart-Meter is installed on the exterior. Ms. Kichline asked that the Township contact PECO to ask them to notify homeowners when they install a Smart-Meter on the home. Asst. Chief Brazunas reported that the budget is showing a deficit at this time but the negative should be alleviated in the next few months with contributions received from the townships.

Paoli Fire Company was unable to provide an oral report at this time but a written report was included in the packets.

Engineering

Mr. Burgo provided the Engineering Department report with the following updates for capital projects:

- SEPTA made a decision for the Darby Road Station Alternative for their Paoli Transportation Center Improvement Project. There will be a public stakeholders' meeting in May and a public open house in June. The Township has started consideration for the development of roadway alternatives.
- The LeBoutillier Road Bridge rehabilitation started and the road is now closed and detours are posted. It is anticipated to be a 2-3 month closure.
- The Valley Creek Trunk Sewer project construction is underway and resident notification letters were sent on December 3rd and January 16th. The work at Crabby Creek Park started on March 12th and the area will be closed for about a month. He asked that citizens read and follow the directions regarding the closure at the Park to ensure pedestrian safety.

Mr. Donahue asked about work occurring at Walker Road near West Valley Road and Mr. Cannon responded that the Public Works team and the contractor were working on clearing the sewer lines. He added that the County is looking at the possibility of replacing the bridge at that area.

TOWNSHIP BUSINESS

Supervisor Liaison Reports

Ms. Kichline reported that the Board met in Executive Session prior to this meeting to discuss legal and personnel matters.

Motion made by Mrs. Richter, seconded by Mr. Heaberg and passed unanimously to appoint Curtis Heckelman to a three-year term on the Environmental Advisory Council.

Motion made by Mrs. Richter, seconded by Mr. Donahue and passed unanimously to re-appoint Charles Cutshall to a three-year term on the Environmental Advisory Council.

Mrs. Richter reported that the Tree-dyffrin campaign continues and another 250 trees were secured for 2013 that will be planted on September 28th. She announced that the annual Tidy-up Tredyffrin program will be held on April 20th and 21st this year. Volunteers can sign up at www.tidyuptredyffrin.org. She concluded her report for the Environmental Advisory Council by announcing that there will be an Earth Day celebration at Wilson Farm Park on Saturday, April 20th.

Mr. Donahue reported that the Stormwater Committee met last week and discussed the following:

- The Valley Creek Restoration Partnership is applying for a grant to construct stormwater trenches to protect Crabby Creek and they will need indication of Township support of the project as part of the grant process. Once the grant is received, a decision will be needed on how to manage the project as it moves forward. The possibility of having Township staff manage the project was discussed as a viable way to proceed. This project will help control stormwater at the top end of the hill for Crabby Creek.
- There was robust discussion regarding the USGS proposal for meters in the Trout Creek watershed. More detail is needed before a decision can be finalized.
- There was discussion regarding the need for a more comprehensive stormwater plan, especially focusing on the middle of the Township, specifically in the Trout Creek Watershed. Part of the discussion included retrofitting existing basins to bring them up to current basin standards. By doing such retrofitting, this would provide significant benefit during two-year storms.

Mr. Heaberg reported that the Finance Committee met March 7th and that the 2012 Operating results are nearly complete and added that 2012 was a very good year. He expressed the Committee's thanks to the Finance Staff for all their hard work.

Mr. Heaberg reported that the Planning Commission met on February 21st to consider:

- Final Land Development application approval for the construction of a new building at 18 Berkley Road.
- Preliminary Land Development application for the various improvements at the Timothy School.
- Preliminary Sketch Plan for the construction of a proposed townhome community at 45 South Valley Road.

Motion made by Mr. Olson, seconded by Ms. Mayock and passed unanimously to appoint Andrew Daly to a three-year term on the Library Foundation Board.

Ms. Mayock reported that the Park & Recreation Board met on March 13th. The winter recreation programs have concluded. There will be a new lacrosse program this summer. The Park and

Recreation Foundation sponsored an Abominable Snowman Fun-run on Sunday, March 17th. 230 runners participated and she thanked the volunteers, the Park Board and the Park Foundation, including Supervisor Heaberg who managed the children's finish line, Mr. Burgo who participated as a runner, Jack Trimmer, Denise Waite, Troy Logan, Jim Reilly, and Karen Ridder.

Ms. Mayock reported that the next Planning Commission meeting would be on March 21st to consider:

- Final Land Development approval for the various improvements for the Timothy School Renovations.
- Lot line application for three parcels at 856 Pugh Road.
- Preliminary and Final Land Development Application for construction of an extension of Chesterfield Parkway from existing cul-de-sac to Swedesford Road.
- Presentation of first draft report by Camiros, Ltd., regarding the Analysis and Revisions of Zoning Ordinance Commercial Districts project.

Permit Software

Motion made by Mr. Donahue, seconded by Ms. Mayock to approve the purchase of new permit software from EnerGov. The 2013 Capital Budget includes funds for this purchase. Ms. Kichline asked if there are any assurances that the price would not significantly increase after the initial three-year incentive program and Mr. Baumann stated that we have the guaranteed costs in writing for the first three years and that the costs will increase nominally after three years. Mr. Baumann stated that this is integratable with other software. IT Director Michael Giurastante added that this was a Microsoft SQL data server and that it would be adaptable to other programs. Mr. Donahue added that EnerGov wants to use Tredyffrin Township as a showcase township for their product. Mr. Martin added that this was the same software that was in use by Chester County and that this new software would allow us to send permitting documents directly to the County when applicable, thereby streamlining the process. Mrs. Richter asked if there were current maintenance costs and Mr. Giurastante replied that currently, permitting data was stored on Sharepoint (a records management system) which is a highly customized database in use by the Township and that the current data would be migrated to the new permitting system. He added that when changes are needed, there is a cost to make them to this customized system. There will be a yearly maintenance cost for this new permit software. Mr. Olson asked if this was a unanimous staff recommendation and Mr. Baumann replied that it was. Ms. Mayock also added that this was one of the recommendations from the Business Development Advisory Council in June, 2012. Ms. Kichline asked that if we stayed with the current system, would a new staff member be needed in the permit department and Mr. Baumann replied yes. After discussion, the motion passed unanimously.

PennDOT ROW Stormwater Management Facilities Operations, Maintenance and Endowment Agreement

Motion made by Mr. Donahue, seconded by Ms. Mayock and passed unanimously to approve the PennDOT Right-of-Way Stormwater Management Facilities Operations, Maintenance and Endowment Agreement between Tredyffrin Township and Liberty Property Limited Partnership.

Resolution 2013-10 for Purchase of Police Vehicles

Motion made by Mr. Heaberg, seconded by Ms. Mayock, and passed unanimously to approve Resolution 2013-10 for the purchase of three police vehicles. Mr. Heaberg added that this was discussed by the Finance Committee and Mr. Martin stated that the funds were available and the purchase was recommended by the Finance Committee. Mr. Olson asked how many vehicles were currently in the fleet and Supt. Giaimo replied that there were 33 vehicles.

Authorize Bidding of Stormwater Pipe Replacement Project and Sink Hole Mitigation

Motion made by Mr. Olson, seconded by Mrs. Richter, and passed unanimously to authorize the bidding for the stormwater pipe replacement project and sink hole mitigation on Covered Bridge Road.

Authorize Bidding of Sanitary Sewer Repair and Replacement Project

Motion made by Mr. Heaberg, seconded by Mrs. Richter, and passed unanimously to authorize the bidding for the sanitary sewer report and replacement project for the Darby Road N Trunk repair.

Exonerate Property Tax Lien

Motion made by Mr. Olson, seconded by Mrs. Richter, and passed unanimously to exonerate the property tax lien for parcel #4304m0032000. Mr. Martin explained that this was a request from Chester County stating that this action would allow the County Tax Claim Bureau to update its system to reflect only collectable tax liens.

ESCROWS

Motion made by Mr. Donahue, seconded by Ms. Mayock, and passed unanimously to approve the Financial Security Agreement in the amount of \$940,941.58 and the Land Development Agreement for 530-580 Swedesford Road, contingent upon the receipt of the delivery of a Letter of Credit. Mr. Donohue stated that this was reviewed by the solicitor's office and recommended for approval pending receipt of the Letter of Credit.

Motion made by Mr. Heaberg, seconded by Mr. Olson, and passed unanimously to approve the Escrow Agreement in the amount of \$56,295.98 and the Subdivision/Land Development Agreement for Land Development Application 07-2012 located at 916 Upper Gulph Road. Mr. Burgo stated that this was reviewed by the solicitor's office and by the staff and both recommends approval.

NEW MATTERS

Board

Mr. Donahue asked for an update on false alarm billing. Mr. Klarich replied that he met with the representatives from the Police Department involved in billing for false alarms and a new procedure was established and will be managed by Revenue Clerk Kevin Thomas who already

has contacted past due accounts and will bill future charges on a monthly basis with the goal to receive a 75% return on billing for false alarms. There will also be reminder billings for those who have not paid.

Mr. Donahue reported that the Tredyffrin Easttown School Board provided notice that they will raze the tennis courts at Valley Forge Elementary School and will replace them with expanded parking. Mr. Martin stated that the District submitted applications and received permits for demolition. He added that although the District owned the courts, the Township Public Works Department had been maintaining them but stopped in 2009 because of budget constraints. Ms. Kichline asked when work would start and Mr. Martin responded that it would begin at the end of this week. The School District did inform Mr. Martin that they have been having meetings over the last 1 ½ year regarding this. Mr. Donahue asked about their stormwater mitigation plan and Mr. Burgo responded that no stormwater controls were needed during demolition but that they would be restablizing, regarding and reseeding and that stormwater facilities would be installed in the lot.

Mr. Donahue reported that the work at the St. David's sidewalk is well underway. Mr. Burgo added that the Township has been out for one inspection to date and that, weather permitting, St. David's hopes to complete the work by April 1st.

Mr. Burgo provided an update for the Turnpike project stating that the Township is waiting for them to resubmit plans for review by mid-April. He added that there were deficiencies in the previous plans.

Mr. Olson asked how the taxes due by March 31st are received by the Township. Mr. Klarich responded that a significant amount is sent in through the mortgage companies and that some of the remaining is received in the US mail and a fair volume do come into the building in person.

Mr. Olson asked if the St. David's sidewalk connects to any existing sidewalks and Mr. Burgo responded that there are no connections at either end.

Citizens

Resident Rosemary Kait thanked Mr. Donahue for his report about the tennis courts at the Valley Forge Elementary School and expressed her and the neighborhood's disappointment in the school district's decision to demolish them.

Resident Laurie Elliott asked where there were other tennis courts in the Township and Ms. Mayock responded that there were courts at Friendship Park, Teegarden Park, and Stafford Library.

Ms. Elliott asked for an update on the police staffing. Ms. Kichline responded that the arbitrator asked for one issue to be resolved, that of the health care benefits. Mr. Martin added that the goal is to provide the costs and implementation plan this week and to receive a final decision from the arbitrator shortly thereafter. Ms. Elliott asked what the current full time staffing totals were and Supt. Giaimo responded that the Department was at 40 with three out for injury.

Adjournment of Public Meeting

Meeting was adjourned at 8:40 PM.

Respectfully submitted,

Patricia Hoffman
Recording Secretary